

REGULAR COUNCIL MEETING MINUTES
HELD IN THE COUNCIL CHAMBERS AT THE HEISLER VILLAGE OFFICE
September 11, 2025 @ 6:00P.M.

PRESENT: Brandon Martz Mayor
Beverly Kovacs Councillor
Michael Stewart Deputy Mayor
Heidi Rohe Chief Administrative Officer
Nadine Doege Administrative Assistant

SENT REGRETS: None

GUEST/RESIDENT: 1

CALL TO ORDER: Mayor Martz called the meeting to order at 6:04p.m.

ADOPTION OF AGENDA

Motion 25-09-163 Moved by Deputy Mayor Stewart to adopt the agenda including additions as presented.

Additions:

12.7 ATB Signing Authority

CARRIED

MINUTES:

Motion 25-09-164 Moved by Deputy Mayor Stewart that Council passes a resolution to adopt the minutes from the August 21, 2025 regular council meeting.

CARRIED

DELEGATION: NONE

PUBLIC HEARING: NONE

BYLAWS: NONE

Policies: NONE

New Business: NONE

Councillor Reports

Motion 25-09-165 Moved by Councillor Kovacs that Heisler Council accepts Councillor Kovacs Flagstaff Waste and FFCS meeting verbal report and the Public Works Foreman September 2025 work report as presented.

CARRIED

CAO Report and Action List

Motion 25-09-166 Moved by Deputy Mayor Stewart that Heisler Council reviews the Action List from August 21, 2025 regular council meeting and CAO written report from August 2025 and approves as information.

CARRIED

FINANCIALS

Financial Statement for August 2025

Motion 25-09-167 Moved by Deputy Mayor Stewart that Heisler Council accepts the balance shown on August 2025 Financial Statement as presented.

CARRIED

Event Heisler Christmas Market

Motion 25-09-168 Moved by Councillor Kovacs that Council discusses and approves the request for participating in the Village of Heisler Christmas Market on December 7, 2025 and to fund \$500.00 for horse and wagon rides; funded by the community development expense budget and to provide hot chocolate and hotdogs.

CARRIED

Nadine Doege ATB Signing Authority

Motion 25-09-169 Moved by Deputy Mayor Stewart that Council discusses the request and approves ATB Signing Authority for Administrative Assistant Nadine Doege.

CARRIED

Correspondence:

Motion 25-09-170 Moved by Councillor Kovacs that Heisler Council accepts the correspondence item numbers 13.1 - 13.5 as information.

13.1 Northern and Regional Economic Development Program (NRED)

13.2 Village of Forestburg – July 17, 2025 Letter to Flagstaff County regarding Replacement of

13.3 Flagstaff County – August 14, 2025 Letter to Village of Forestburg regarding Replacement Forestburg Firehall.

13.4 Diplomat Mine Interpretive Site – Letter August 7, 2025 Funding Request

13.5 Heisler Community Centre Association – 2024 Financial Statement

CONFIDENTIAL:

Motion 25-09-171 Moved by Mayor Martz to move into closed session to discuss issues related to Access to Information Act (ATIA) Section 22 at 6:21p.m.

CARRIED

Motion 25-09-172 Moved by Mayor Martz to move out of closed session and return to regular meeting at 6:32p.m.

CARRIED

Motion 25-09-173 Moved by Deputy Mayor Stewart that Council makes a motion to accept the confidential items 14.1. and 14.1.1.

CARRIED

Motion 25-09-174 Moved by Deputy Mayor Stewart that Heisler Village Council conducts CAO Evaluation and approves and signs new CAO Employment Agreement.

CARRIED

Date for ORGANIZATIONAL Council Meeting: October 23, 2025 @ 6:00 p.m.

Date for next Regular Council Meeting: October 30, 2025 @ 6:00 p.m.

ADJOURNMENT: As all items on the agenda were discussed, Mayor Martz adjourned the meeting at 6:35p.m.

CARRIED

X

X

Brandon Martz
Mayor

Heidi Rohe
CAO